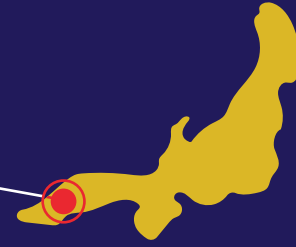


CFA



# Sasebo, Japan



**Q My family is coming later than me. Will I be assigned to military family housing before they arrive?**

**A** Yes. You may be assigned 30 days in advance of your family's arrival. Please note that you must provide the Housing Service Center (HSC) with your family's flight itinerary. Members will not be allowed to move in until their family arrives.

---

**Q My family is coming earlier than me. Can they be assigned housing before I arrive?**

**A** Yes, if you have an Advance Travel of Dependents authorization. Your spouse must check in to the HSC upon their arrival with all the required documentation and valid power of attorney, allowing them to accept housing on your behalf. If your family arrives without an approved Advance Travel of Dependents, they are not entitled to any housing or temporary lodging allowances. Also, they will not be eligible for housing referral services and furnishings support.

---

**Q What type of electrical service is used?**

**A** Electricity in Sasebo is provided at 100 volts, 60 hertz. Mostly Type-A outlets. Electrical power for on-base family housing operates at the standard U.S. voltage of 120V, 60 H Type A & B outlets. Although most of your appliances will not have a problem when you plug them in, housing does provide transformers (subject to availability) on our loaner furniture program.

---

**Q What is housing like in the surrounding community?**

**A** Japanese homes are relatively small. You will find that the homes in the local community use a smaller "compact" version of furnishings and appliances to fit their smaller homes. We recommend that you not ship your washers, dryers, or refrigerators (full tour loaner appliances will be provided). Watch out if you are shipping large/bulky furniture such as an oversized couch or entertainment center, as it may not fit in your home. Your personal property shipment office should be able to give good advice when you schedule your Household Goods (HHG) shipment and survey.

---

**Q Do homes have central heat and air conditioning?**

**A** Yes – family housing units (on base) have central heat and A/C. No – Off-base homes in the community do not have central heat and A/C.



**Q If I have too much furniture, will the government store it for me?**

**A** No, and there are not many off-base storage locations either, so please be aware of that when deciding what to bring with you in your HHG shipment. Your Non-temporary Storage entitlement may be used PRIOR to shipping your Household Goods to store excess furniture that may not fit in a smaller home.

---

**Q Should I bring my own major appliances?**

**A** This is not recommended. The HSC will provide a stove, refrigerator, microwave, washer, and dryer for the duration of your tour. On-base units are equipped with major appliances. Off-base homes have different power requirements than US appliances. However, all homes have appliances provided by the landlord or Housing Service Center.

---

**Q How can I find housing in the community if I don't speak the language?**

**A** The HSC's counselors are bilingual and very knowledgeable. They will walk you thru the entire process from start to finish. They provide translation services and insight and knowledge of what's available in the community. Additionally, all off base realtors will have an English POC for resident matters.

---

**Q Where can I find an application and other documents required for housing?**

**A** Visit <https://ffr.navy.mil/Navy-Housing/Forms-Policy-Resources/>

---

**Q If I apply for housing using the Housing Early Application Tool (HEAT), does the date I submit my application become my control date?**

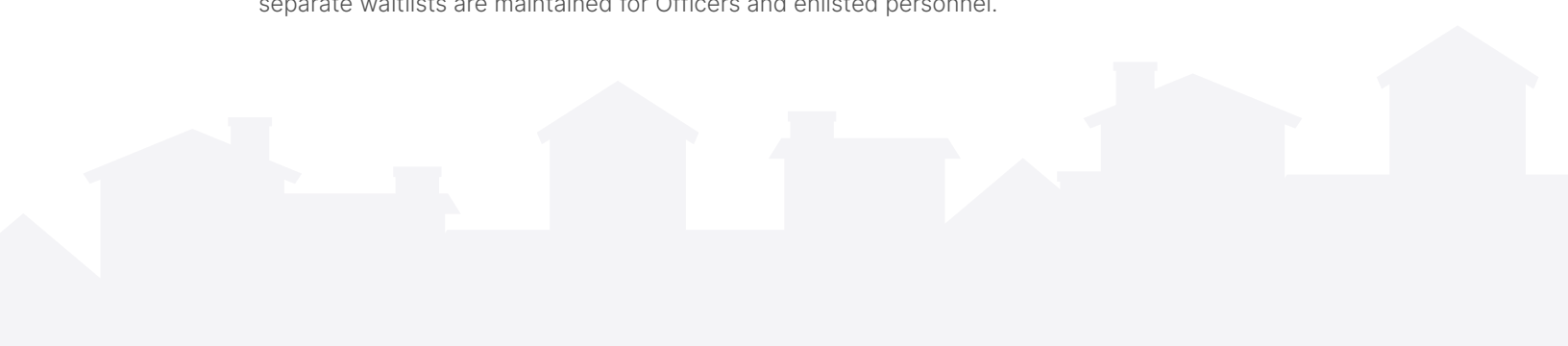
**A** No. HEAT does not change existing policy for determining your control date. A service member's control date will be the date the member detaches from their last Permanent Duty Station.

---

**Q What is the Family Housing waitlist based upon?**

**A** The waitlist for Family Housing is based on Service member rank and bedroom requirement. In Sasebo, separate waitlists are maintained for Officers and enlisted personnel.

---





## **Q How is my name placed on the housing waiting list?**

**A** You will be placed on the housing waiting list according to your pay grade category and the number of bedrooms you qualify for. For example, if you are an E5 with two children, you will be placed on the Enlisted three-bedroom housing waiting list. A member may not be placed on more than one waiting list.

---

## **Q How is my control date established?**

**A** Your control date for placement on the housing waiting list is your date of detachment from the previous permanent duty station. For example, suppose you detached from your previous permanent duty station on 1 April 20xx. In that case, you will be placed on the waiting list with the control date of 1 April 20xx, provided you come to the Housing Services Center within 30 days of reporting to your command. If two or more sponsors on the same waiting list have the same control date, placement on the list will be based on seniority.

---

## **Q I am the sponsor of an Exception Family Member (EMF) registered in the EFMP. Is special consideration given to this circumstance for my control date?**

**A** Possibly. Family members designated as Categories IV and V EFMs are severely disabled, and Navy Housing strives to provide permanency in living arrangements. As a result, EFM Categories IV and V are placed directly below the freeze zone. When two or more members are waiting for an assignment, the higher of the EFM categories will be given priority in the assignment. If members are designated in the same EFM Category, the actual control date will determine the priority of assignment unless written notification is provided by the medical authority indicating unique circumstances.

---

## **Q Are pet dogs considered when making assignments to military family housing?**

**A** No. Pets may not be considered as family members for the purposes of military family housing assignment purposes. Therefore, they do not affect the type of unit authorized or the number of bedrooms permitted.

---

## **Q Why does my name keeps going down on the waitlist?**

**A** Your control date is established based on the detachment date of your last Permanent Duty Station. Although you have been placed on the appropriate waiting list, there is a possibility that you might be displaced by new arrivals who detached from their last permanent duty station before you did.



**Q What happens if my eligibility changes while on the waitlist?**

**A** If your eligibility changes while on a waitlist, the original control date will continue to be used in instances when you will be placed on another waitlist, such as promotion or frocking resulting in eligibility for a higher grade category of housing, a change in priority status, or change of eligibility for the number of bedrooms. If the control date would place your name in the freeze zone on the new waitlist, then you will be placed immediately below the freeze zone.

---

**Q Can I request an assignment to main base housing only?**

**A** No, you cannot request a specific unit type or location. The policy states that members will be assigned to military family housing based on eligibility and entitlement, regardless of location or type of unit.

---

**Q What happens if I place my name on the housing waiting list for one-bedroom less than I am authorized?**

**A** If you have requested and are assigned one bedroom less than you are authorized, you will not be authorized to relocate to another larger unit at a later date unless you increase your family, resulting in an increased bedroom entitlement.

---

**Q How long do I have to move out of temporary lodging and into military family housing after being assigned?**

**A** Immediately. Any stay expenses in temporary lodging after assignment will not be covered by temporary lodging allowances.

---

**Q Can I be authorized to stay in the Navy Lodge and draw TLA until complete with AOB/ICR so my family can secure transportation before accepting a house?**

**A** No. TLA, according to the JFTR, is authorized upon initial arrival (reporting for duty) at an OCONUS PDS and waiting for Government quarters assignment. If quarters are available when you arrive, you will be assigned those quarters and therefore not authorized TLA. Arranging transportation to and from home/work is the responsibility of the service member and their parent command.



**Q If I am a civilian employee already in military family housing, will I be required to vacate my assigned unit because of the new assignment policy?**

**A** No. However, the 5-year occupancy rule for civilian residents remains effective, and you will be required to vacate your assigned military family housing after being assigned to it for 5 years. The civilian employee will pay the moving cost.

---

**Q What housing allowances am I eligible for?**

**A** Military members are entitled to various allowances to ensure the transition to a new location is as smooth and stress-free as possible. For information about your allowances, visit the Defense Travel Management Office website. If you have any questions, contact the PSD or Ship Admin.

---

**Q How can I accept or decline government quarters while I am deployed?**

**A** Give your spouse or a friend Power of Attorney before deploying and make sure the Housing Services Center has the designated person's contact information. General Power of Attorneys are not accepted. Most Special Power of Attorneys can be generated at the following link: [https://www.jag.navy.mil/legal\\_services/SPOA.htm](https://www.jag.navy.mil/legal_services/SPOA.htm) and can be notarized at the Naval Legal Services Office or possibly through your parent command.

---

**Q How can I pay my rent and utility bills while deployed?**

**A** The Private Rental Lease Agreement states that the rent is due by the 3rd day of each month. Please make arrangements to pay your rent in advance of your deployment or sign up to pay your rent electronically through GI Bill Pay services. GI Bill Pay Services is an easy, safe, and convenient way to pay your rent and utilities. It is done by electronic bank to bank transfers. You can pay your rent and most utilities through this service. There is a small service charge to use this service. Please contact the HSC for details or email GI Bill Pay services at [gibp\\_sasebo@sunny-net.ne.jp](mailto:gibp_sasebo@sunny-net.ne.jp).

---

**Q How can I make arrangements to vacate quarters when I receive PCS orders while I'm deployed?**

**A** For government quarters, you have an obligation to notify the HSC 30 days in advance. Please send a copy of your PCS orders and valid Special Power of Attorney (POA) to your spouse so that they can make arrangements for your household goods pack-out at the Personal Property Office. Pre-Termination inspection and Final Inspection should be scheduled by your spouse at the HSC. For private rental, you have an obligation to notify your landlord and the Housing Office 10 days (30 days for RPP) in advance of termination. The HSC will contact your landlord as soon as you have found out the approximate date you will terminate the lease. A final inspection must be scheduled with your landlord or housing agent.